KAUR LEGAL

Privacy Policy Kaur Legal

Kaur Legal, also registered under the trade name Kaur Legal Services, is a legal boutique incorporated as a sole proprietorship under the law of the Netherlands and registered in the Trade Register of the Dutch Chamber of Commerce under number 87374870 (hereafter 'Kaur Legal').

Kaur Legal is committed to protecting the privacy of its website visitors, in particular, their rights regarding the automatic processing of personal data. Our Privacy Policy (hereafter '**Privacy Policy**') explains how we collect, use, share and protect the information concerning our website *www.kaurlegal.nl* (hereafter the '**Website**').

Personal data shared with us via our Website is handled with the utmost care. We will never share this data with third parties outside regular services, nor will we ever sell this data to third parties. By using the Website, you understand and agree to the collection and use of information per this Privacy Policy. Our Privacy Policy applies to all visitors, users, and others who access the Website (hereafter 'User(s)').

If you have a question or complaint about this Privacy Policy, please email this to *info@kaurlegal.nl*. For general information about GDPR, please consult the website of the Dutch Data Protection Authority (Autoriteit Persoonsgegevens).

Article 1 – Access to the Website

Access to and use of the Website are strictly personal. Accordingly, you will refrain from using the data and information of this Website for your own commercial, political or advertising purposes, as well as for any commercial offers, particularly unsolicited electronic offers.

Article 2 – Website content

All brands, images, texts, comments, illustrations images, video images, sounds and all the technical applications that can be used to operate this Website and, more generally, all the components used on this Website are protected by the laws on intellectual property. Any reproduction, repetition, use or modification, by any means whatsoever, of all or just part of it, including technical applications, without the prior written permission of Kaur Legal, is strictly prohibited. The fact that Kaur Legal may not take immediate action against any infringement cannot be considered tacit consent nor a waiver of any right to prosecute the infringing party.

<u>Article 3 – Management of the Website</u>

For the purpose of proper management of the Website, Kaur Legal may, at any time:

- Suspend, interrupt, reduce or decline access to the Website for a particular category of visitors;
- Delete all information that may disrupt the functioning of the Website or conflicts with national or international laws, or is contrary to internet etiquette;
- Make the Website temporarily unavailable to perform updates.

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<u>Article 4 – Responsibilities</u>

- 4.1 Kaur Legal is not liable for any failure, disturbance or interruptions in the functioning of the Website, causing the (temporary) inaccessibility of the Website or any of its functionalities. The User is responsible for the way they seek connection to our Website. The User needs to take all appropriate steps to protect their equipment and data against hazards such as virus attacks on the Internet. Furthermore, the User is responsible for which websites they visit and what information they seek.
- 4.2 Kaur Legal is not liable for any legal proceedings taken against the User by a third party because of the use of the Website or services accessible via the Internet.
- 4.3 Kaur Legal is not liable for any damages that incur to the User or third parties or the User's equipment as a result of the User's connection to or use of the Website, and the User will refrain from any subsequent (legal) action against Kaur Legal.
- 4.4 If Kaur Legal is involved in a dispute because of the User's (ab)use of this Website, Kaur Legal is entitled to (re)claim all subsequent damages from the User.

Article 5 – Data collected

The following data is collected on this Website:

- Cookies used to enable the proper functioning of our Website. These cookies do not store any personal data.
- Analytics data on how you use the Website. This data is anonymised before it is saved and is not shared with Google or other parties.
- Personal data (name, email, phone, etc.) submitted in contact forms, which is used to contact you and provide answers to your questions. By actively sending your data in a form, you consent to this data usage.

Article 6 - General Data Protection Regulation (GDPR)

Kaur Legal respects the General Data Protection Regulation (GDPR). In accordance with the GDPR, data submitted via the Website is only accessed by authorised persons and is used only for the purpose for which it was submitted. Data is shared only with third parties if it is directly required and is in the user's chosen interest. When data sharing with third parties is needed, it is explicitly mentioned. We will never misuse the information you provide via the Website, either passively or actively.

Article 7 - Data retention period

Following the law, Kaur Legal does not retain data any longer than is required for attaining the purposes for which they were collected.

<u>Article 8 – Right to be forgotten</u>

You have the right to request a copy of your personal data at any time. You may request change(s) to your data or request that your data be removed (right to be forgotten).

Article 9 - Website analytics

Kaur Legal uses Google Analytics to gain insight into how this Website is used to improve your experience. We use Google Analytics to anonymously collect statistical information about Website usage. This data is anonymised before it is saved. To anonymise the information, the last octet of your IP address is masked. Collected information is not shared with other Google services or other parties.

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Article 10 - Contact form

When you submit a contact form via the Website (for example, to ask a question), this will be sent to our mailbox *info@kaurlegal.nl*. Our team will respond to your contact as quickly and thoroughly as possible. Information submitted via Website forms will be stored by Kaur Legal and may be used to contact you in future. By actively sending your data in a form, you consent to this data usage.

<u>Article 11 – Third-party applications, websites and services</u>

We are not responsible for the practices employed by any applications, websites or services linked to or from our Website, including the information or content contained within them. Please remember that when you use a link to go from our Website to another application, website or service, our Privacy Policy does not apply to those third-party applications, websites or services. Your browsing and interaction on any third-party application, website or service, including those with a link on our Website, are subject to that third party's own rules and policies.

Article 12 - Social media & links

This Website contains links to external sites by third parties, such as social media. Kaur Legal bears no responsibility for the content of third-party sites nor for how third-party sites use your data. When visiting a third-party website, please read that site's privacy policy for further information.

Article 13 - Changes

Kaur Legal maintains the right to change this Privacy Policy from time to time. Therefore, we advise you to visit this page regularly to stay informed of such changes.

Article 14 - Security

In accordance with European data protection laws, we observe reasonable procedures to prevent unauthorised access and the misuse of personal data.

We use appropriate business systems and procedures to protect and safeguard the personal data you give us. We also use security procedures and technical and physical restrictions for accessing and using personal data on our servers. Only authorised personnel are permitted to access personal data during their work.

<u>Article 15 – Applicable law and jurisdiction</u>

This Privacy Policy and all (legal) relationships between Kaur Legal and all Users shall be governed by Dutch law. Accordingly, all disputes arising from this legal relationship shall exclusively be decided by the competent court in The Hague, The Netherlands.